

INDIVIDUAL MEMBERSHIP APPLICATION FORM



Please complete ALL Sections and return this form to:

Address Capital Market Development Authority
MTCC Tower, 4th Floor,
Boduthakurufaanu Magu,
Male', Maldives.
Tel +960 3336619
Fax +960 3336624
Email icds@cmda.gov.mv

This form can be downloaded from www.cmda.gov.mv.
Please attach CV along with a copy of National Identity Card when
submitting the application.

01 | PERSONAL DETAILS

Title:
O Mr. O Ms. O Dr. O Other: .....
Full Name:
Date of Birth:
National Identity Card Number:
Gender:
O Male O Female

02 | PERSONAL CONTACT DETAILS

Current Address:
.....
Permanent Address:
.....
Telephone: | Mobile:
Email:

03 | BUSINESS CONTACT DETAILS

Organization Name:
Position Title:
Address:
.....
Telephone: | Mobile:
Email:
Preferred contact details:
O Business O Personal

04 | HIGHEST EDUCATIONAL QUALIFICATION

Qualification:
O Doctoral Degree O Diploma
O Master's Degree O Others
O Bachelors Degree
Area of Study:
.....

05 | ABOUT YOUR CAREER

Date of first board: Never been a;
O Directorship ..... Or O Director
O Secretaryship ..... O Secretary
Duration of tenure:
Number of Directorship/Secretaryship currently held:
O Directorship .....
O Secretaryship .....
If Directorship is being held, which describes the type:
O Chairman O CEO/MD
O Executive Director O COO/CIO/CFO
O Independent Director O Others
O Non- Executive Director
Number of Directorship/Secretaryship previously held:
O Directorship .....
O Secretaryship .....

Which best describes organization's type:
O Listed O SOE O Unlisted
O Private O Others
Additional details of your role:
.....

06 | EXECUTIVE CAREER

Have you held an executive position:
O Yes O No
Which best describes your primary role:
O Executive Director O COO/CIO/CFO
O Company Secretary O Professional advisor to a board
O CEO/MD O Others
First date of executive appointment:
.....

Number of executive positions currently held:

**CODE OF CONDUCT**

Which best describes organization's type:  
 Listed                     SOE                     Unlisted  
 Private                     Others

Members of ICDS are expected at all times to act in such a way so as not to bring themselves or the Institute into disrepute. The Code of Conduct clarifies what the ICDS expects of its members and provides for disciplinary measures to be taken against members whose conduct is unacceptable to the Institute.

**07 | PROFESSIONAL MEMBERSHIP IN OTHER INSTITUTION/ ASSOCIATION**

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1. Members are required to uphold the Institute's Constitution and comply with its provisions.
2. Members are required to exercise integrity, honesty, diligence and due care in carrying out their duties and responsibilities, with courtesy and consideration towards others.
3. Members shall at all times be cognizant of their responsibilities as professional persons towards the wider community.
4. Members shall at all times safeguard the interests of their employers, colleagues and clients provided that they shall not knowingly be a party to any illegal or unethical activity.
5. Members shall not act in any way which may be in conflict with the legitimate interests of their employer or client or which would prejudice the performance of their professional duties and shall act with sound judgment and with such reasonable care and skill that can be expected of them.
6. Members shall refrain from conduct or action. Whether in their personal or professional capacity, which detracts from the reputation of the Institute.
7. In accepting or continuing a professional assignment, a member should always have regard to an factors which might reflect adversely upon his or her integrity and objectivity in relation to that assignment.

**08 | MEMBERSHIP CATEGORY**

Director:  
Entry to the category of Director shall be by application by person who:  
1. Are interested in or aspire to become directors of companies and who qualify as company directors under the Corporate Governance Code of CMDA.

Secretary:  
Entry to the category of Secretary shall be by application by persons who are:  
1. A person who has formal qualifications of Company Secretaryship  
2. A person who has previously filled company secretary position, or  
3. A person who aspires to be a Company Secretary

Note: Annual Membership fee: MRF 250/- (by cash or cheque).  
Cheques should be made payable to Capital Market Development Authority.  
Fees will be collected on pro-rata basis.

**09 | APPLICATION CONSENTS**

- Please note that membership options are personal to the member and are not transferable and agree to inform if there is a change in the information.
- Members personal information will be kept confidential. CMDA will not be responsible for any loss or damages incurred by any person by the use of information in the DSR and are not responsible for information provided by the members.

**10 | DECLARATION**

I hereby apply to be a member of the ICDS, and to abide by all the ICDS code of ethics as amended from time to time. I confirm that I have no criminal record. I undertake myself both publicly and the premises of the institute, in a manner which would be expected of a member of reputable professional body. I also agree to pay the registration fees.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR CMDA USE ONLY:**

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Membership Number: \_\_\_\_\_

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Entered by: \_\_\_\_\_ | Date: \_\_\_\_\_

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Checked by: \_\_\_\_\_ | Date: \_\_\_\_\_